

GUIDELINES

ARKANSAS ARTS CENTER

MUSEUM SCHOOL

Dear Parent or Guardian:

Thank you for registering your child for a Museum School class. In order to create the best art-making experience for your child, here are a few guidelines we ask you to follow:

- Making art can sometimes be messy! Please dress your child in clothing that you do not mind getting dirty – from paint, glue, glaze, or other art-making materials. We provide aprons, but a big, old t-shirt from home works fine too.
- For safety reasons, we ask that students, especially those in pottery and theatre classes, wear close-toed shoes that tie. No flip flops. It also helps to pull up long hair. Leave all jewelry and other valuables at home.
- **The Arkansas Arts Center Child Safety Policy requires parents of children age 13 or younger to bring them directly to the studio where the class is held and come in and pick them up promptly at the time the class concludes.** Please be sure you check in with the instructor before leaving your child in the studio. If someone other than a parent will be picking up your child from class, we ask that you advise the instructor – in writing – ahead of time.
- If one of your child’s classes is cancelled during the quarter, the instructor will notify parents and arrange a make-up day. Also, please note that some of our studios are “multi-use” spaces. In the event your child’s regular classroom is needed for a special workshop, parents will receive advance notice of the change in studio space and/or signs will be posted on the classroom door.
- Finally, if your child has special needs of any kind, please advise the Museum School Office at (501) 396-0353.

As a reminder, if you are registered for class during the winter months, our inclement weather policy follows the Little Rock School District’s (LRSD) inclement weather policy. If the LRSD cancels classes, the Museum School studios will be closed that day and night. (If classes were cancelled on Friday, children’s classes will also be cancelled on Saturday.) Please tune in to local radio or television station broadcasts to learn if the LRSD has cancelled classes and events.

Thank you for your cooperation. We are looking forward to having your child in the Museum School studios!



Andrea M. Tompkins, M.S.Ed.
Museum School Manager



Deborah Poe
Museum School Children’s Department Chair